

Raffle Ticket Seller

**** PLEASE ARRIVE NO LATER THAN 4:45 PM! ****

*Get raffle tickets and basket & raffle container from the Auxiliary Office - lower left hand drawer of the desk. Set-up on the small entrance table.

*Turn on the popcorn machine - flip up the 2 outside buttons on the front (not the middle one). After about 10" put the popcorn/oil mix in and flip the middle button. Keep an eye/ear on the machine. When it's done popping, dump the popcorn container. Extra popcorn packets are in the barroom. Please stop making popcorn at 6:15pm.

*Once someone has paid for their meal(s) is the time to ask if they want to buy a raffle ticket. Cost is \$1 per ticket, or \$5 for 6 tickets. Be aware of what type of pie - people will want to know. (If it's not already written on the board - write it!) Let people know how the money is used that we generate from the pie raffle. The money goes into the "Kids Project" account - money we use for coats, boots, mittens, tennis shoes, etc. for local children.

*The purchaser gets the ticket that says "keep this ticket" - the other half w/the matching number goes in the container. Let them know we will be drawing the tickets once everyone has been served and are seated. **KEEP THIS MONEY SEPARATE FROM THE DINNER MONEY.**

*Once the last person has been served and is seated (including yourself) is the time to call the raffle - shake the container and ask someone to draw the "winning" ticket. Announce it in BOTH rooms.

*The pie is in the kitchen frig - go to the kitchen, ask staff to give you the pie (or **put a hat on** and get it yourself) and present it to the winner.

****Thanks for your help!****